

Dear Business Partner:

By receiving this form, you are requesting to get login credentials to the Siemens Energy TMS system. If you are a Supplier to the Siemens Energy business, please involve your buyer to get the required data necessary to process your request. Below will be information the buyer needs to get this information for you.

SAP System:

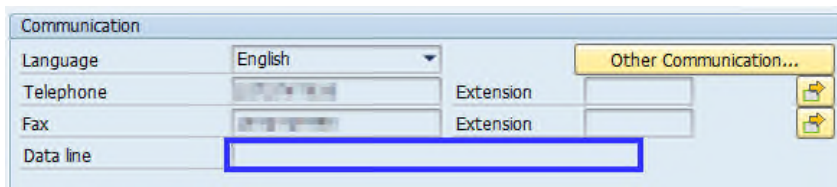
Data to retrieve from the SAP Vendor Master: Transaction code MK03 or XK03

Company Name and address

OrgID<sup>1</sup> - Found under Address located on the DATA LINE

Hint: Not all suppliers have an ORGID assigned. If they do not, you will not have one here. The IDOC will be created (vendor visibility)

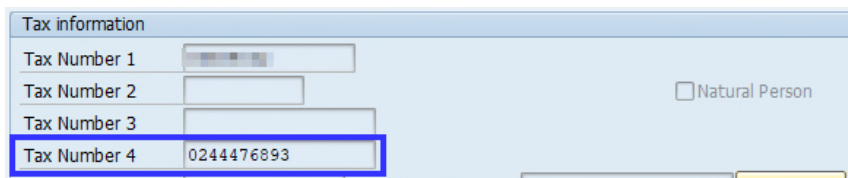
1. With the ORGID, if there is one or
2. The SAP Vendor Number of no ORGID is assigned.



The screenshot shows the 'Communication' tab in SAP. It contains fields for Language (set to English), Telephone, Fax, and Data line. The Data line field is highlighted with a blue box. There are also buttons for 'Other Communication...' and 'Extension'.

IFA Number<sup>2</sup> - Found on Control Tab under Tax Information Number 4

This is to be used to make sure suppliers from multiple systems are the same entity.



The screenshot shows the 'Tax information' tab in SAP. It contains fields for Tax Number 1, Tax Number 2, Tax Number 3, and Tax Number 4. The Tax Number 4 field is highlighted with a blue box and contains the value '0244476893'. There is also a checkbox for 'Natural Person'.

Thank you for participating in our Digital process to improve our relationships.

Regards,

Siemens Energy Logistics



## MERCURY GATE TMS - USER ID REQUEST FORM

Please email completed User ID Request Form to: [siemensenergy@redwoodlogistics.com](mailto:siemensenergy@redwoodlogistics.com)

BUSINESS PARTNER TYPE:                      Supplier                       Carrier

### Part A - Supplier

Siemens Energy SAP System:    OPP                       PD2                       PT2                       PS1

#### Supplier Data

Supplier OrgID <sup>1</sup>	
Supplier IFA Number <sup>2</sup>	
SAP Vendor Number	
Company Legal Name	
Street Address 1	
Street Address 2	
City, State / Province, Zip Code	

### Part B -Carrier Data

#### Carrier Data

Carrier SCAC Code	
Company Legal Name	
Street Address 1	
Street Address 2	
City, State / Province, Zip Code	

### Part C - User Profile

#### User Data

User First Name	
User Last Name	
User Title	
User Phone Number	
User Email Address	



User administration for the system is provided by Rockfarm Supply Chain Solutions on behalf of Siemens Energy. Please allow 1 business day for user-ID set-up. You will receive an email with your access credentials. If the request is urgent, provide explanation with your request.

#### System Terms of Use:

The following terms and conditions govern your use of TMS. By viewing or use of this site will constitute your agreement, on behalf of yourself and the entity you represent (hereinafter collectively "You" or "Your"), to all of the terms and conditions provided below.

Siemens Energy may make future changes or modifications to such terms and conditions at any time without notice, and your subsequent viewing or use of TMS will constitute your agreement to the changes and modifications. There may be additional terms and conditions provided throughout TMS governing your use of functions, features, information and applications available through TMS.

#### Section 1. Definitions

Content: information, graphics, products, features, functionality, services, and links on TMS. Siemens Energy, Inc. and its affiliated companies (e.g. Dresser-Rand, Advance Airfoil Components.)

You: Yourself and the entity that you represent.

#### Section 2. Use of TMS

TMS is provided solely for the use of current Siemens Energy business partners to interact with Siemens Energy and may not be used by any other person or entity, or for any other purpose. Specifically, all shipping, tracking, rating, receiving Siemens Energy invoices and remitting payment, and other information and services may only be used by current Siemens Energy business partners for Siemens Energy shipments. Use of TMS to provide information to or prepare shipments by or for the benefit of non-Siemens Energy shippers is expressly prohibited.

#### Section 3. TMS User-ID Request and Registration

You may choose to register on TMS to access interactive features on TMS. The availability of these services varies by user. In the future, Siemens Energy may add other features that may be accessed through TMS Login.

By registering on TMS, you agree to provide accurate and current information about yourself as prompted by the TMS User-ID Request Form and maintain and promptly update your online profile information with Siemens Energy to keep it accurate and current.

When you register using the TMS User-ID Request Form, you will be provided a user-ID and password. You are responsible for maintaining the confidentiality of the password and user-ID, and you are responsible for all activities that occur under your password and user -ID. You agree to (a) immediately notify Siemens Energy of any unauthorized use of your user-ID and password, and (b) ensure that you exit from your TMS session at the end of each visit.

#### Section 4. Changes to TMS

TMS and its Content, may be changed, deleted or updated at any time without notice.

#### Section 5. Termination of Use

Siemens Energy may discontinue, suspend or modify TMS at any time without notice, and Siemens Energy may block, terminate or suspend your and any user's access to TMS at any time for any reason in its sole discretion, even if access continues to be allowed to others.

#### Section 6. Ownership

Siemens Energy does not convey to anyone, through allowing access to TMS, any ownership rights in TMS or in any Content appearing on or made available through TMS.